



Town of Freedom Selectboard

Invitation to Bid Wood Window Sash Restoration & Storm Windows

The Freedom Board of Selectmen are seeking bids for restoration of the existing (c. 1895) 29 double-hung wood window sash and provision and installation of Historic Storm Windows on the 29 double-hung wood windows of the Freedom Town Office building. Sealed Bids will be accepted until 3:00 p.m. April 20, 2026, at the Town Office located at 33 Old Portland Road. Bids will be opened at 7:00 p.m. at the Selectmen's weekly meeting held the same day.

The Scope of Work can be obtained from the Town Office, 33 Old Portland Road, Freedom, and on the town's website, www.townoffreedomnh.gov. Selectmen reserve the right to consider any bid submitted, as well as the right to accept or reject any and all bids. Please contact Alan Libby at 603-866-4486 or 603-539-5364 with any questions.

Historic Storm Window Scope of Work

This Scope of Work addresses provision and installation of Historic Storm Windows on the 29 double-hung wood windows at the Freedom Town Office building (formerly Village School)

Windows to be Allied Windows 'Invisible' Storms HOL-B, or approved alternative.

Specific protocols to be followed:

- Removal and disposal of existing triple-track storm windows.
- Window openings to be measured, individually, and custom units ordered, black aluminum, 1/8" DSB glass.
- HOL-B model has fixed upper sash, interior removable lower storm. (screens to be provided for 10 units)
- Installation according to manufacturer's specifications, between exterior casing, using L-angle/Eastern profile hardware.
- Edge of exterior trim (mounting surface) to be scraped and painted prior to installation.
- L-angle to be set into elastomeric caulking, installed per manufacturer's specifications.
- Window unit to be fastened as specified.
- Note: in most cases the installed HOL-B storm may suffice as protection of the window opening during sash restoration.

Bidders must attend a walk-through and specification review meeting 4/9/2026

Bidders should provide at least one reference for recently completed project using products specified.

Wood Window Sash Restoration Scope of Work

This Scope of Work addresses restoration of the existing (c. 1895) 29 double-hung wood window sash of the Freedom Town Office building (formerly Village School). Work is to be performed in compliance with the Secretary of the Interior Standards for the Treatment of Historic Properties, including Preservation Brief 9: The Repair of Historic Wooden Windows.

Specific protocols to be followed in the restoration process:

- Removal of sash in small batches (2-3 windows) as coordinated with Town Administrator or Project Manager. Suitable protection to be provided for the window opening during the restoration process.
- Lead-safe practices to be employed in the work on-site.
- Sash to be de-glazed through infrared or steam removal, glass to be cleaned and prepped for reinstallation.
- Wooden sash to be stripped of all paint through infrared or steam box, sash members inspected and repaired as needed.
- Window stops and parting bead to be removed and restored through similar methods.
- Interior window stool and exterior sill to be stripped of paint, primed and painted two coats.
- Sash to be primed with quality oil-based primer.
- Glass to be bedded and glazed with Sarco Type M Glazing or approved alternative.
- Interior and exterior of sash to be painted two coats with *Pure and Original Lacquer* or approved alternative.
- Jamb and trim surfaces in contact with sash to be scraped and prepped.
- Sash to be cleaned and reinstalled with restored or replaced parting beads and stops, window weights, sash cord, and pulleys to be made functional.
- Sash hardware to be restored and reinstalled or replaced as needed.

Bidders must attend a walk-through and specification review meeting 4/9/2026

Bidders should provide at least one reference for recently completed restoration project in the preservation field.