A Short-Term Rental Conditional Use Permit application, life-safety inspection report, and affidavit of rental days must be completed by the property owner of record for each dwelling unit to be rented. Incomplete applications will not be accepted.

		Date of Application:	
		Map:	Lot:
Full Name of the Town of Freedom Property Owner:		Property Owner Telephone Number:	
Property Owner Mailing Address:			
Address applying for STR Conditional Use Permit:		Permit Year Applying For	
Number of Marketed Bedrooms:	Maximum Number Occupants:	Number of Off street Parking Spaces:	
Owner email:	Manager Name (if using):	Manager Phone:	

Note: Applicant or manager must be able to appear at the property within 1 hour
Name, Address, and Telephone Number of person within the state authorized to accept service of process for any legal proceeding brought against the owner of the property, if different then above.

GROUNDS FOR DENIAL, IMPOSITION OF PENALTIES, SUSPENSION OR REVOCATION OF PERMIT
The Freedom Select Board may deny, impose penalties, suspend or revoke any STR conditional use permit if it is deemed that the owner/applicant provided incomplete, false or misleading statements on the application, affidavit, or life-safety inspection report; violated any of the standards set forth in the ordinance and initialed on page two (2); violated any state or federal laws, statutes, or town ordinances, rules or regulations pertaining to short-term rental; or the operation of the STR is a threat to the public health, safety or welfare of the town.

PENALTIES Failure to comply with all terms of the permit and the ordinance standard will lead to the following sanctions as provided for in RSA 676:27:

- First Offense: Fine of $275.00
- Second and subsequent offenses: Fine of $550.00 per day. Each day that a violation continues shall be a separate offense.
- Third offense or subsequent offense: The selectmen are authorized to revoke the permit for the rest of the year or six (6) months, whichever is longer.

PROPERTY OWNER RESPONSIBILITIES: Complete the STR application fully including all required documentation, with no false or misleading statements; to meet all of the standards listed in this application; to acknowledge that permits are valid for one year running from January 1 to December 31 and that they are not transferrable. The Property Owner agrees that this application will be approved or denied based upon his/her full compliance with this application process.

I certify under penalty of perjury that the information provided in this Short-term Rental Conditional Use Permit Application is true and that I have read and understood the Town of Freedom Zoning Ordinance as it applies to the use of my property as a STR and that it doesn't relieve me from having to comply with any Local Ordinances, State or Federal Laws.

Signature of Property Owner:	Date Signed:
Printed Name of Property Owner:	

The following standards are listed in Section 1506 of the regulations. *Initial each standard indicating your agreement to comply:*

Standard	Initials
A short-term rental (STR) may not be established, advertised, or rented until a STR Conditional Use Permit (STRCUP) to operate has been issued by the Board of Selectman or their agent.	
Annual maximum STR use is limited to 90-days per calendar year unless applicants have submitted documentation required on page 7 to obtain grandfather status for prior STR rental .	
That the maximum number of people that the dwelling unit can be advertised for shall be two (2) people for each bedroom listed on the NH DES septic approval (to be provided) plus two (2) additional people.	
No owner shall cause or shall allow renters to exceed the occupancy limits of the STR as approved in the permitting process. If the renters do not comply, it remains the responsibility of the owner.	
All STR guest parking shall be off-street on the lot of the STR owner. All guest(s) of the STR shall park on the property. No renter or guest shall park on the street at any time.	
Owners and guests shall store all trash safely onsite and shall remove trash as described in the trash disposal plan submitted with this application.	
Owners and guests shall comply with RSA 644:2, NH's disorderly conduct law.	
No use of fireworks shall be allowed except as permitted by Freedom's fireworks ordinance.	
Owner or his/her delegated representative shall be accessible by telephone during all periods of STR occupancy and able to physically present at the STR within one hour being contact, at any time.	
Owner or designated representative shall serve as the point of contact for Guests and receive and timely resolve complaints from neighbors regarding disruptive STR use.	
Owner shall post on site their permit to operate an STR, the maximum occupancy, quiet hours, and an evacuation diagram showing fire escapes, and all means of egress from the STR.	
Owner/permit holder shall sign an affidavit stating the days and dates rented and submit with their renewal application a report of NH Meals and Rooms tax paid for the prior 12 months.	
Owner agrees that outdoor fires in STRs are allowed only in fire pits approved by the Freedom Fire Department and with a permit issued pursuant to RSA 227-L:17.	
Owner agrees that signage is restricted to one non-illuminated sign not exceeding two square feet and non-advertising auxiliary signs such as, "No Parking Here," and "Entrance to the Right". . If ground mounted the sign shall be set back at least ten feet from all lot lines and be no taller than three feet. If mounted on the house, no part of the sign may be higher than the top of the first-floor windows.	
Owner agrees that the STRCU Permit does not authorize incidental camping - overnight camping, sleeping in tents or other temporary shelter in the yard or on decks attached to the STR or sleeping in travel trailers or recreational vehicles parked on the STR property.	
Guests are prohibited from subletting the STR unit. Only owners with a valid STRCU Permit may advertise and rent a primary residence as a STR.	
Owner agrees that use of the STR unit to hold special events is prohibited.	
Owner agrees that an accessory dwelling unit on the property cannot be used as a STR.	
Owner completed and certified compliance with the life-safety requirements (attach Life Safety Inspection Report)	

This report must be completed and submitted with your Short-Term Rental Conditional Use Permit Application. All supporting documentation shall be attached to the inspection report upon submittal. See checklist in Instructions for Short-term Rental (STR) Application that reviewer will use to determine if the application is complete.

PHOTOGRAPHS MAY SHOW MULTIPLE ITEMS IF THEY ARE CLEARLY MARKED.

ITEM	REQUIREMENT	INITIAL INDICATING COMPLIANCE
Evacuation Diagram	Fire Safety and Evacuation Diagram shall be posted on interior bedroom walls adjacent to door. Diagram shall detail primary and secondary egress, location of fire extinguishers, and other life safety instructions. PROVIDE PHOTOCOPY OF THIS DIAGRAM	
Smoke Alarms	Smoke alarms shall be in good working order. They shall be installed (1) in all sleeping rooms and (2) outside of each sleeping area, in the immediate vicinity of the sleeping rooms, on each level of the dwelling units including basements. In existing 1-2 family dwellings, approved smoke alarms powered by batteries shall be permitted. PROVIDE PHOTOGRAPH OF EACH ALARM.	
Carbon Monoxide Alarms	For dwelling units containing fuel burning appliances or fuel-burning fireplaces, CO monitors shall be provided outside of each separate sleeping area in the immediate vicinity of sleeping rooms and on every occupiable level of a swelling unit, including basements, and excluding attics and crawl spaces. PROVIDE PHOTOGRAPH OF EACH ALARM.	
Fire Extinguisher	A functionable fire extinguisher is visibly installed in any kitchen area. PROVIDE PHOTOGRAPH OF THE FIRE EXTINGUISHER.	
Exit doors	All exit doors must be recognizable and free of obstructions PROVIDE PHOTOGRAPH OF ALL EXIT DOORS	
Egress-Primary means of escape	Every sleeping room and living area shall have a primary means of escape that shall be a door, stairway, or ramp providing a means of unobstructed travel to the outside of the swelling unit at street or the finished ground level. PROVIDE PHOTOGRAPHS OF ALL DOORS THAT ARE PRIMARY MEANS OF EGRESS	
Egress-Secondary means of escape	Secondary means of escape shall be a door, stairway, passage, or hall providing a way of unobstructed ravel to the outside of the dwelling at street or the finished ground level that is independent of and remote from the primary means of escape. **OR** it shall be an outside window operable from the inside without the use of tools, key, or special effort and have a clear width of no less than 20", clear height of no less than 24", opening of no less than 5.7 square feet and shall be no more than 44" above the floor. Windows should be operable, meet minimum size requirements and not have bars or other obstructions that prevent egress. PROVIDE PHOTOGRAPHS OF ALL SECONDARY MEANS OF EGRESS	
Outside Fires	All outdoor campfires require a firepit approved by the Fire Chief and a "Permit to Kindle Fire Authorization for Non-Property Owner." Every rental transaction is required to obtain a permit.	
Signage.	Street Address shall be posted near driveway entrance in numbers not less than 3" tall with a minimum width of 1/2" on a contrasting background and visible from the street fronting the property.	
Emergency Contact	Signage posted that contains the emergency contact information for guests, maximum number of guests, and copy of STR Permit.	

ITEM	REQUIREMENT	INITIAL INDICATING COMPLIANCE

NOTES IF NEEDED