Town of Freedom, NH
PO Box 227
Freedom, NH 03836

Short-term Rental Renewal Application 2026
For Rental homes WITH CHANGES since the original application

Please submit the following pages to renew your short-term rental (STR) permit for the calendar year 2027.

Use this form if there are CHANGES TO YOUR HOME since your initial application. You need to submit photographs of the changes you have made so the town can determine if your property still meets the requirements of Article 15 of the zoning ordinance. These photographs will be added to and amend your original application.

Changes include any of the following :

- Added sleeping areas or added beds to existing sleeping areas.
- Changed the arrangement of sleeping areas that may block exits
- Changed the doors that provide egress from your home
- Changed the windows that provide egress from bedrooms
- Changed CO/smoke detector equipment or locations
- Changed your heating or electrical systems
- Added or moved a fire pit
- Received a new septic approval for operation
- Changed the configuration of your parking area
- Changed the trash plan and/or the location of trash bins for renter use.
- Changed the renter information packet.

Please note that you must include three additional items:

1. **Certification of Rental days**
2. **Proof of Compliance with Occupancy limit**
3. **List of Abutters**

See page 3 for additional information on these requirements.

Send your application to Administrative Assistant at office@townoffreedomnh.gov
Send your check made out to Town of Freedom to:
Town of Freedom Administrative Assistant at PO Box 227, Freedom, NH 03836

The process for approving your renewal application is the same as the original application:

1. The Planning Board will review your application and make comments
2. The Board of Selectmen will vote to issue the renewal permit. No permit will be issued prior to receiving the renewal permit fee

2026 RENEWAL--SHORT TERM RENTAL CONDITIONAL USE PERMIT APPLICATION
WITH CHANGES TO PRIOR INFORMATION

A Short-Term Rental Conditional Use Permit application, life-safety inspection report, and days-rented Affidavit must be completed by the property owner of record for each dwelling unit to be rented. Incomplete applications will not be accepted.		Date of Application:	
		Map:	Lot:
Full Name of the Town of Freedom Property Owner:		Property Owner Telephone Number:	
Property Owner Mailing Address:			
Address applying for STR Conditional Use Permit:		NH Meals and Rooms License Number:	
Number of Marketed Bedrooms:	Maximum Number Occupants:	Number of Off street Parking Spaces:	
Permit Year Applying For:		Current Permit Number (if renewal)	
Name, Address, and Telephone Number of person within the state authorized to accept service of process for any legal proceeding brought against the owner of the property, if different then above.			
Designated Representative to respond and be onsite within one (1) hour:		Representative's 24-hour Contact Number:	

PROPERTY OWNER RESPONSIBILITIES
To complete the short-rental conditional use permit application fully including its addendums, with no false or misleading statements; to meet all of the standards listed on the second page of this application; to acknowledge that permits are valid for one year running from January 1 to December 31 and that they are not transferrable. The Property Owner acknowledges that this application will be approved or denied based upon his/her full compliance with this application process.

I understand that a short-term rental is a conditional use to a primary residential dwelling unit for a period of less than 90-days and must comply with all zoning regulations, permit regulations and the town's short-term rental ordinance requirements.

_____(Initial)

STR Conditional Use Permit Application

Application Checklist: YOUR INITIALS INDICATE THAT THE ITEMS ARE UNCHANGED FROM YOUR ORIGINAL APPLICATION	**Initials**
Permit renewal fee payment of $50.00 for the 2027 permit plus $0.78 for each abutter to notice	
List of abutters	
Completed life-safety self-inspection with the following supporting documents:	
Name and contact information of person available to be on-site within an hour is still valid	
- Sketch with all rooms labeled and marketed bed/sleep configurations and evacuations identified (See instructions page 4 of this application)	
- Photographs of current condition of dwelling unit being rented (See Life-Safety Inspection Report)	
Parking Plan and Map	
Trash Disposal Plan	
NH DES septic approved plan for dwelling or certification of septic operational condition if subsurface is not currently on file with NH DES	
I have made no changes nor caused any changes to be made to any item listed on page 1 of this form	

I have made or caused to have made the following changes to my rental property
Change #1: (Describe change) _____. Attach photograph of change.
Change #2: (Describe change) _____. Attach photograph of change.
Change #3: (Describe change) _____. Attach photograph of change.
Change #4: (Describe change) _____. Attach photograph of change.
Use additional pages if necessary.

Also include the following information. Your application is not complete without them:

1. **Certification of Rental days:** Please provide a listing of days you rented the property. Include supporting documentation of NH Room and Meals tax and/or an official report listing days not income from Airbnb, VRBO, or other rental site which rented the property.
2. **Proof of Compliance with Occupancy limit**: Attach a copy of the advertisement(s) used to market your rental property from all rental agencies you have used.
3. **Confirm the list of abutters is correct:** Use the abutter list from your original application. Check that the ownership is the same by researching the owners at **https://data.avitarassociates.com/default.ASPX**

GROUNDS FOR DENIAL, IMPOSITION OF PENALTIES, SUSPENSION OR REVOCATION OF PERMIT
The Freedom Select Board may deny, impose penalties, suspend or revoke any STR conditional use permit if it is deemed that the owner/applicant provided incomplete, false or misleading statements on the application, affidavit, or life-safety inspection report; violated any of the standards set forth in the ordinance and initialed on page two (2); violated any state or federal laws, statutes, or town ordinances, rules or regulations pertaining to short-term rental; or the operation of the STR is a threat to the public health, safety or welfare of the town.

PENALTIES
Failure to comply with all terms of the permit and the ordinance standard will lead to the following sanctions as provided for in RSA 676:27:

- First Offense: Fine of $275.00
- Second and subsequent offenses: Fine of $550.00 per day. Each day that a violation continues shall be a separate offense.
- Third offense or subsequent offense: The Board of Selectman is authorized to revoke the permit for the rest of the year or six (6) months, whichever is longer.

I certify under penalty of perjury, that the information provided in this Short-term Rental Conditional Use Permit Application is true and that I have read and understood the Town of Freedom Zoning Ordinance as it applies to the use of my property as a STR and that it doesn't relieve me from having to comply with any Local Ordinances, State or Federal Laws. For renewals, the applicant further affirms that they have listed and documented all changes that have been made to the rental property that would cause the affirmations and photographs previously submitted to no longer be valid. The applicant agrees to hold the Town of Freedom harmless for any damages resulting from applicant's misrepresentation, intentional or otherwise.

Signature of Property Owner:	Date Signed:
Printed Name of Property Owner:	